

TALLAHASSEE AUBURN CLUB

BY-LAWS

A NOT-FOR-PROFIT CORPORATION

A CHARTER MEMBER OF THE AUBURN ALUMNI ASSOCIATION

ARTICLE I. MEMBERSHIP

There shall be one class of members, known as active members.

ARTICLE II. DUES

The annual dues of the Club shall be *\$15.00 for a single membership, \$25 for a family membership*, payable to the Tallahassee Auburn Club. Any alumnus, alumni or supporter of Auburn University who lives in the Tallahassee Area can join. Upon proper application accompanied by advance payment of annual dues for the current year, shall be eligible for membership of the Club. Annual dues shall be paid at the annual *business* meeting each fall. Dues will be delinquent after the date of the annual *business* meeting. Those members of the Club whose names are carried on the rolls of the Club whose annual dues are paid in full in advance shall constitute the membership of the Club.

ARTICLE III. GIFTS

Upon approval by the Executive Committee, the Club may accept special contributions and gifts from members, friends, and organizations. With approval of the Executive Committee, the Club may solicit on a voluntary basis contributions and gifts. Such contributions and gifts can be earmarked special uses in which case the wishes of the donor(s) shall be adhered to. No contribution and gifts shall be solicited or accepted unless their use is to be in accordance with the Purpose of the Club.

ARTICLE IV. ELECTION and DUTIES of OFFICERS

ELECTIONS:

Section 1. GENERAL ELIGIBILITY: A nominee for any office in the Tallahassee Auburn Club must be a member of the Club at the time of his/her nomination. No person may be nominated for more than one elected position at an annual meeting.

Section 2. VOTE REQUIRED: During the annual fall business meeting in odd even numbered years, a President, three Vice-Presidents, a Secretary, a Treasurer and a Newsletter Editor, shall be elected at such meeting. Such election shall be by a majority vote of those members of the Club present. The officers shall take office on January 1 of the following year and serve until December 31 of the next odd even numbered year.

Section 3. VACANCIES: If any office or position other than that of the President shall become vacant during the period between meetings of the Club, the office or position shall be filled by the Executive Committee's appointment of a successor to the position for the remainder of the term.

Section 4. NOMINATIONS: The nominating Committee shall consist of the two most recent past Presidents then residing in the Club area and the Executive Committee who shall make and report to the Club nominations for such offices and positions as are scheduled to be filled at the annual election. The immediate past President shall chair the Committee. Nominations shall also be permitted from the floor.

DUTIES and RESPONSIBILITIES of OFFICERS.

Section 1. PRESIDENT: The President or successively the Vice-President or Secretary-Treasurer, in the absence of the President, shall preside at all meetings of the Club. The President shall appoint the Chairman and Members of all Committees of the Club who are to hold office during his/her term as President. He/she shall plan and superintend all activities of the Club during his/her term of office, subject to the direction and approval of the Executive Committee. He/she shall call meetings of the Club when in his/her discretion such meetings are required or when at least 15 members of the Club request him/her to do so. He/she shall perform all other such duties and acts as usually pertain to the office of the President or Chairman of an association or organization or as may be designated by the Executive Committee of the Club, as a whole.

Section 2. VICE-PRESIDENTS: There shall be a first Vice-President, a second Vice-President and a third Vice-President. They shall aid the President in the performance of his/her responsibilities in such manner and to such extent as the President may request. They shall perform such other duties and have such other powers as usually pertain to the office of Vice-President or as may be designed by the President or the Executive Committee. In case of a death, resignation, or disability of the President, the first Vice-President, second Vice-President, third Vice-President, in that order, shall perform the duties of the President for the remainder of that President's term of office, or for the duration of the disability, as the case may be.

Section 3. SECRETARY: The Secretary shall keep a record of all proceedings of *official club business*. The Secretary shall be the custodian of all books, papers, documents and other properties of the Club and shall assist the other officers of the Club in such manner and to such extent as they may request.

Section 4. TREASURER: The Treasurer shall be custodian of and accountable for all funds of the Club. The Treasurer shall keep an accurate record of all monies appropriated to and expended for the use of the Club.

Section 5. NEWSLETTER EDITOR: The Newsletter Editor shall see to the publication of appropriate notices of all meetings and issue an annual newsletter to Club members.

ARTICLE V. DUTIES and RESPONSIBILITIES of COMMITTEES

Section 1. EXECUTIVE COMMITTEE: The Committee shall have full power and authority in the intervals between the meetings of the Club to do all acts and perform all functions which the Club could perform, provided that the Executive Committee shall not rescind any actions taken by the Club as a whole in addition to the power set forth above, the Executive Committee shall have the power to decide policy between the meetings of the Club and to do those things necessary to carry out the business of the Tallahassee Auburn Club in intervals between the Club's meetings.

Section 2. PROGRAM COMMITTEE: This Committee is responsible for all programs carried on by the Club or any program presented at any Club function. All programs should be coordinated with the President.

Section 3. PROJECT COMMITTEE: This Committee is responsible to the President to see that any special projects of the Club are properly directed so that the objectives of the Club are carried out.

Section 4. MEMBERSHIP/TELEPHONE COMMITTEE: This committee shall assist the secretary in keeping an accurate list of former Auburn students in the area and conduct membership drives by mail, telephone and other means to encourage participation in the Club. *This Committee shall also telephone the membership regarding time and place of all functions of the Club.*

Section 5. PUBLICITY COMMITTEE: The Committee shall be responsible for establishing good public relations with the local newspaper, radio, and television media and for publicizing Club meetings and other appropriate events and items of interest through these media.

Section 6. SCHOLARSHIP COMMITTEE: This Committee shall work with the Executive Committee in establishing and executive annual and/or endowment scholarship agreements with Auburn University.

ARTICLE VI. QUORUM

The members present at any meeting constitute a quorum for the transaction of business.

ARTICLE VII. ORDER OF BUSINESS

The conduct of business at all meetings of the Club shall be governed by Robert's Rule of Order.

ARTICLE VIII. AMENDMENTS

These By-Laws may be amended only after a recommendation of the Executive Committee and by an affirmative vote of a majority of the members of the Club, and such vote may be taken by mail.

History: Chartered 1975; Amended 9/10/94; Amended 8/29/96